

**REGISTER EARLY
SPACE LIMITED**

This course is designed for employees working in a Sterile Processing area in the Operating Room, Ambulatory Surgery Center, Hospital or any other facility performing cleaning, decontamination, packaging and sterilization services; including doctor's and dental offices.

The New Jersey State Department of Health now requires certification for personnel performing sterile processing functions. This course will help train you in the best practices for the profession.

At the completion of this course, a certificate of completion will be provided by MCES. This program will prepare candidates to sit for the CBSPD's international certification examinations.

This course prepares you for either the SPD Certified Technician exam or the Certified Ambulatory Surgery Sterile Processing certification exam.

All MCES faculty members are credentialed in their profession and have extensive experience in teaching, lecturing and have been published numerous times.

Nancy Chobin
Medical Center Education Services
C/o 59 Allerton Road
Lebanon, NJ 08833

**Sterile
Processing
Roles and
Responsibilities:
A Course for
Hospital and
Ambulatory
Care Personnel**

LOCATION

*Saint Barnabas Health Care System
Corporate Building
West Orange, NJ (directly across from
Saint Barnabas Medical Center)*

Saturday classes

March 12, 2011

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**Sponsored by
Medical Center Education
Services; an affiliate of the Saint
Barnabas Health Care
System, New Jersey**

COURSE LOCATIONS AND DATES: The course will be given at Community Medical Center, Toms River, NJ. The classes start at 8:30AM at end at 4:00PM each date. Parking is available at no charge. Classes will be held on Saturdays in Classroom B&C, second floor on 3/12; 3/26; 4/9; 4/30; 5/14; 6/4, 6/18 and 7/9. There are no classes during Easter or Memorial Day holiday weekends. NOTE: There is a cafeteria and McDonalds at the hospital across the street or you can bring your lunch. There are vending machines for soft drinks.

FEE: The fee for this course is \$525 which includes *The Basics of Sterile Processing Textbook and Workbook*, which is required. Employees of the SBHCS who are currently working in SPD pay a reduced fee of \$425(must submit proof of employment).

Course requirements: All individuals registering for this course should be currently employed in SPD for a minimum of 3 months time.

NOTE: **Instructors:** Cathy Rubin, CHL is the primary instructor and Terri Matthews, RN, CSPDM, CNOR, Director of Patient Care, CSP, Community Medical Center, Toms River, NJ, will be back-up. Both instructors have extensive experience in CS/SPD and have taught this course repeatedly in NJ and New York.

COURSE CONTENT

- Introduction to Sterile Processing
- Responsibilities, Regulations
- Anatomy & Physiology (basic)
- Microbiology/Infection Control
- Decontamination
- Chemical Disinfection
- Preparation and Handling of Surgical Instruments
- Preparation and Packaging for Sterilization
- Sterilization; steam, table top sterilizers; dry heat, ethylene oxide gas, low temperature gas plasma, peracetic acid
- Sterile Storage
- Inventory Control
- Supply Distribution

REGISTRATION DEADLINE Friday March 4th, 2011

NOTE: A minimum of 10 students is needed to hold this course or it will be cancelled; a full refund will be made.

The full registration fee is due with your registration form. ALL PAYMENTS MUST BE IN THE FORM OF A MONEY ORDER OR FACILITY CHECK – NO PERSONEL CHECKS CAN BE ACCEPTED. If you wish to pay by credit card, VISA and Master Card accepted. Call 908-735-8944 and ask for a credit card form or request by email: nchobin@sbhcs.com.

REGISTRATION FOR Please register me for the “Sterile Processing Roles and Responsibilities Course in West Orange, NJ

PLEASE PRINT ALL INFORMATION:

NAME: _____

HOSPITAL: _____

DEPT: _____

ADDRESS: _____

Is this your home address? _____

CITY: _____

ST: _____ ZIPCODE: _____

TEL: _____
(Area Code) Ext.

FAX: _____
(Area Code)

email: _____

Please make payments payable to: MCES
(Medical Center Education Services)

Mail to:
Nancy Chobin RN
Medical Center Education Services
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Lebanon, New Jersey 08833

